

CAMDEN-WYOMING SEWER & WATER AUTHORITY
P.O. BOX 405, CAMDEN-WYOMING, DELAWARE 19934

*Minutes of the Camden-Wyoming
Sewer and Water Authority
Regular Session - Authority Meeting
Held on November 10, 2009*

Authority Members present: Mr. Mark Dyer
Mr. Michael Quinn
Mr. Lester Stillson
Mr. Michael McFann

**Also in attendance representing
the CWS&WA:** Mr. Harold Scott, Authority Superintendent
Mr. Soheil Gharebaghi, P.E., Authority Engineer
Ms. Mary Sherlock, Esq., CWS&WA Attorney

Public in Attendance: Meeting Attendance/Sign-in Sheet;
available at the CWS&WA Office

The Camden-Wyoming Sewer and Water Authority (CWS&WA) met at the CWS&WA Office on November 10, 2009. The meeting was called to order at 7:05 p.m. by the Chairperson, Mr. Dyer.

Maintenance & Operations Status (Superintendent Report):

Mr. Scott distributed the period's Operation and Maintenance Report and discussed the same. Mr. Scott discussed the sanitary sewer system at the Greens at Wyoming. Mr. Scott indicated that the development's streets in the first phase of the subdivision had not yet been accepted by the Town of Wyoming. This meant that the wearing course of asphalt had not been placed on the streets, causing infiltration of stormwater into sewer manholes. Mr. Scott indicated that his staff would work with the project's developer and his contractor toward the resolution of this matter.

Mr. Scott reported that the construction of approximately 2,000 linear feet of 10-inch water main from Main Street to West Street along Old North Road had been completed, tested, and accepted by the Office of Drinking Water for operation.

Regarding the Langford Bay Associates property, Mr. Scott reported that the Authority's crews had completed the installation of water and sewer extensions/connections. The Facility was approved for operation by the Office of Drinking Water and was connected to CWS&WA water and sewer systems, Mr. Scott added.

Mr. Scott explained that during a routine sewer main jetting and video inspection, the Authority's crews had discovered a 4-inch telephone utility cable which had been installed directly through the Authority's 8-inch sewer main. Mr. Scott indicated that Miss Utility had been called to verify the owner of the cable. The Authority would make the necessary repairs at the utility owner's expense, Mr. Scott added.

Maintenance & Operations Status (Superintendent Report, cont.):

Mr. Scott reported that a catastrophic failure of an old brick sewer manhole running along Isaac's Branch had been brought to the CWS&WA's attention by Kent County's public works crews. Excessive infiltration and inflow (I & I) of storm and flood waters had been detected at the County's pump station No. 14, to which the CWS&WA sewer system discharged, Mr. Scott added. Mr. Scott was happy to report that the Authority's crews had used a small boat to transport construction materials to the somewhat inaccessible failed sewer manhole in the flood plain of Isaac's Branch and made the necessary emergency repairs in less than 72 hours.

Mr. Scott indicated that, currently, it took more than nine months for a delinquent account to have water service interruption for nonpayment. Mr. Scott recommended reducing this time to one quarter for habitually delinquent accounts. Mr. Scott explained that it would be more difficult to collect nine months of unpaid sewer and water billings than one quarter's.

Mr. Scott reported that the Authority had changed its insurance company for property and vehicles to reduce insurance premiums and increase the Authority's coverage. The new insurance carrier also insured the Town of Camden and Kent County, Mr. Scott added.

Engineering Report:

Mr. Gharebaghi indicated that a preconstruction meeting had been held for the construction of a grinder pump station and sewer service lateral for a property on Upper King Road. Mr. Gharebaghi noted that the property's existing septic system had failed and the property's proximity to the Authority's sewer system in Tamarac had enabled the owners to file an application for the CWS&WA sewer service.

Mr. Gharebaghi discussed the details of the sewer manhole failure about which Mr. Scott had reported and added that during the Kent County Public Works Department's investigation of the County's sewer system running parallel to Isaac's Branch, the County crews had discovered one of their manholes in a rear yard of two existing houses at the Wyoming Mills development. Either the County's existing sewer main location, the property lines of the development, or the existing sewer easement had been encroaching upon the other, Gharebaghi added. Mr. Gharebaghi indicated that the Kent County Engineer had requested that the CWS&WA take over the maintenance responsibility for the existing Kent County sewer mains within Wyoming Mills. Mr. Gharebaghi indicated that the CWS&WA would work with Kent County Public Works Department in dealing with this matter.

Legal Report:

Ms. Sherlock indicated that she had communicated with the attorney representing the estate of the late A. J. Taylor regarding the judgements and liens against the estate. Ms. Sherlock indicated that she would report new developments regarding this collection matter at the next Regular Meeting.

Approval of the Consent Agenda:

There were no items removed from the Consent Agenda.

Motion: Mr. Stillson made a motion to approve the Consent Agenda, seconded by Mr. McFann. Motion carried unanimously.

Executive Session:

Mr. Gharebaghi requested an executive session immediately following the Regular Meeting for the discussion of personnel matters.

Visitors' Comments:

There were no comments by the visitors.

Adjournment:

The Regular Meeting was adjourned into an Executive Session for the discussion of personnel matters.

Motion: Mr. Quinn made a motion to adjourn the Regular Meeting into an Executive Session, seconded by Mr. Stillson. Motion carried unanimously.

The Regular Meeting adjourned at 8:00 p.m.

The next Regular Meeting will be held on December 8, 2009, at 7:00 p.m.

Respectfully Submitted,
CAMDEN-WYOMING SEWER & WATER AUTHORITY

Harold L. Scott, Sr.
for the CWS&WA Secretariate